

Highland Fire District
Regular Meeting
July 11, 2017
7:00 PM St 1

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(ABSENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Chairman Steve DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for all fallen firefighters.

1. Sale of Surplus 2006 Chevy Tahoe- opening of sealed bids.

District Clerk Holzberger reported 4 sealed bids were received as follows:

Anthony DiMetro	\$2525.00	Heather Erichsen	\$3650.00
Mike DePaola	\$2500.00	John Fraino	\$4351.51

Chairman DiLorenzo stated we would award the bid during the business session of the meeting.

2. Approval of Minutes- Chairman DiLorenzo asked for a motion to approve the minutes of the June 13, 2017 regular meeting.

MOTION: Commissioner DiLorenzo moved to approve the minutes of the June 13, 2017 meeting amended as follows:

P.35 **Funding of SCBA-** Commissioner Erichsen reported that we should review funding of SCBA for the future during the budget process.

Seconded by Commissioner Barone.

VOTE: 4 Aye 0 No Abstain 1 Absent

Motion carried.

3. Bills- Chairman DiLorenzo asked for a motion to authorize payment of the bills as reviewed by himself, Commissioner Alan Barone and Chief Miller on July 10, 2017 for the period of 6/14/17 through 7/11/17. The NYCOMCO bill for \$1260.84 was pulled for further investigation as per Chief Miller. Also noted, Erichsen's Towing bill for \$1200 (31-35) was on hold pending E-Ones response.

MOTION: Commissioner Chris Erichsen moved to authorize payment of the bills in the amount of \$52288.88, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

4. **Correspondence-** The following correspondence was received:

Certificate of Liability Insurance-received from E-One

Poll Site Contact Info-received from the Board of Elections of Ulster County

Room Requests-

Tuesday July 25, 2017 Woods At Bridgeview Condo Annual Meeting 6pm to 9:30 Pm requested by Betty Elia.

MOTION: Commissioner Erichsen moved to approve the request for use of the community room on Tuesday July 25, 2017 for the Woods at Bridgeview Annual condo Meeting as requested by Betty Elia, seconded by Commissioner Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion was carried.

Wednesday August 2, 2017 Highway Department CSEA-Training 6 Am to 3 Pm requested by Eugene Roosa Town of Lloyd Highway Dept.

MOTION: Commissioner Alan Barone moved to approve the request for use of the community room by the Town of Lloyd highway Department CSEA for the purpose of training on Wednesday August 2, 2017 as requested by Eugene Roosa, seconded by Commissioner Chris Erichsen.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion was carried.

Wednesday September 13 and Thursday September 14, 2017 Jewish Family Services of Ulster County, Inc. Training for Volunteer Respite for Family Care Givers Requested by Sharon Murray-Cohen (in conjunction with the Ulster county Office of the Aging) Non-profit paperwork attached.

There was discussion regarding if this is a Highland community event. Further clarification is needed to determine if Highland residents would be attending. Approval pending further information.

Tuesday August 15, 2017 Town of Lloyd Harassment Prevention Training 8 Am to 3 Pm requested by Sgt. Roloson.

MOTION: Commissioner Alan Barone moved to approve the request for use of the community room by the Town of Lloyd for the purpose of training on Tuesday, August 15, 2017 as requested by Sgt. Roloson, seconded by Commissioner Chris Erichsen.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion was carried.

5. New Membership-

Chairman DiLorenzo welcomed Perry Steele. He explained that training is vital for safety. Information will be sent regarding a physical exam and once successfully completed, orientation will follow. As a cadet, there are restrictions regarding access to the firehouse. Gear will be issued upon passage of a Physical exam; there is a significant amount of money invested in gear and training. We consider it a privilege to be here.

MOTION: Commissioner Erichsen moved to approve the Cadet membership of Perry Steele pending his successful completion of a physical exam, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion was carried.

6. COMMITTEE REPORTS

Buildings and Grounds ST 1-Cmrs. Bragg and Barone

Curb repair-complete

Sprinkler Inspection-completed by SRI-needed every five years; completed and report sent to Town of Lloyd.

Roof Top Units-completed

Drains-cleaned by M & O at St 1,2 and Ambulance Bay

Radio Room Chairs- new chairs are needed; current ones have had problems. One broke and had to be thrown away; others have tears. Waiting for information from CorCraft.

Buildings & Grounds St 2- Cmrs. Fraino and Erichsen

Fire Alarm Inspection-Commissioner Erichsen requested the clerk set up a Fire Alarm Inspection for Station 2. Mondays, Tuesdays or Wednesdays are good for him.

Blacktop Sealing- Commissioner Bragg to arrange.

Water Spotting- to re-test. Cost for a commercial softener is \$3000.

Tree Removal- pending

BBQ Pit- mesh needed. Problem with birds.

6. New Apparatus-nothing

7. Insurance/Workers Comp-nothing to report

8. **Physical Fitness-** total reimbursed \$190.62 5 members 2nd quarter 2017
9. **Ulster County Fire District Association-**Sept 21, 2017 at Highland- refreshments needed
November 16, 2017 at Ulster 5
10. **Service Awards-** June 2017 Activity posted July 5, 2017
11. **Treasurer's Report-** Treasurer Passikoff reported the following:
Financial Report for June 2017 was distributed to the Board.
P 6 of 9 shows automobile repairs and includes light bar for 2017 Tahoe.
Otherwise everything is okay.

2016 Audit- there are two pieces: GAP/GASBY Financial Report and the Management Letter
Treasurer Passikoff explained that terms and definitions are explained and journal entries are done to mesh our book (QuickBooks) with the Auditors program which then creates their financial report. There were some old outstanding checks and credit balances that are old which need to be cleaned out of our books with the appropriate entries. We need to re-affirm our Capitalization Policy. Page 19 describes that there were no findings
Copies of the management letter were sent to all Board members
12. **Public Comment-none**
13. **Chief's Report-**Chief Miller reported the following:

7/13/17 DEMO- Hurst Tool Stabilizer emo will be done on 7/20/17
Chief Miller explained the tool usage and that it is made in the USA of bridge steel. Cost is \$650 each.
7/20/17-Car Fire Training
7/24/17-Duty night
7/27/17- Truck Clean up for Milton
8/3/17- SCBA Company raining
8/7/17 – duty night
9/10/17 – Firemen's Home BBQ
9/11/17- 9/11 Ceremony

31-60- front tires have unusual tread detonation. Tires have been changed out. We have investigated this and were told to get tires that are as “fresh “as possible. All tires have been audited.

Driver Boot Camp- in process

14. Old Business-

2018 Budget - meeting to be held on 8/22/17

15. New Business-

Resolution to accept Bid for Sale of Surplus 2016 Tahoe

MOTION: Commissioner Erichsen moved to accept the bid of \$4351.51 from John Fraino for the 2016 Tahoe, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 1 Abstain 1 Absent Commissioner Fraino Abstained.

Motion was carried.

Resolution to Approve 31-45 to Milton for the Ulster County Parade

MOTION: Commissioner John Fraino moved to approve 31-45 to Milton on July 29, 2017 for the Ulster County Parade, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion was carried.

New Officers Duties-pending

Resolution to authorize attendance at AFDSNY

MOTION: Commissioner John Fraino moved to approve Commissioners DiLorenzo and Erichsen attendance at the October 2017 AFSNY seminar for one day, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion was carried.

Chairs for Radio Room- New Chairs for the radio room are needed. Chairman Dilorenzo stated that perhaps Corcraft could bring a chair or two down for a demo.

Commissioner Erichsen left the meeting at 8 PM.

16. EXECUTIVE Session

MOTION: At 8:10 PM Commissioner Alan Barone moved to go to executive session to discuss Personnel matters relating to the custodians, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion was carried.

17. Return to Regular Session-

MOTION: Commissioner Fraino moved to return to the regular session of the meeting at 8:30 PM, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion was carried.

Commissioner Badges

Chairman DiLorenzo inquired with the Board members as to who has Commissioner badges. Commissioner Fraino has a badge. Need to check with Commissioner Erichsen and Commissioner Alan Barone needs one.

Resolution to Accept Resignation of Jill Gersch and appoint New Custodian

MOTION: Commissioner Alan Barone moved to accept with regrets the resignation of Jill Gersch and appoint Bill Welch as custodian of Station 1 with the same terms and pay scale, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion was carried.

18. ADJOURNMENT-

MOTION: There being no further business, at 8:35 PM Commissioner John Fraino moved to adjourn, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion was carried.

Respectfully Submitted,
Denise A. Holzberger, District Clerk